

# HADDAM GARDEN CLUB 2024 COMMITTEES

The following Committees will accomplish the goals of the Haddam Garden Club (HGC). Chairpersons are appointed by the President per HGC's Bylaws. The President is an ex-officio member of all committees.

## AWARDS COMMITTEE

**Chair: Open**

- Obtain lists of awards from the Federated Garden Club of Connecticut (FGCCT)
- Assist chairs in preparing material to be presented to the FGCCT
- Present any awards for which HGC members and/or projects qualify
- Submit completed award applications to the FGCCT

## CIVIC PROJECTS COMMITTEE

**Chair: Kate Renwick**

- Ensure garden projects have appropriate maintenance throughout the seasons
- Help create civic beauty with community gardening projects

### Team Captains:

Brainerd Library – Donna Brinckerhoff  
Butterfly Garden – Caroline Gold  
Haddam Transfer Station – Bob Waller  
Haddam Green – Deb Karpf  
Higganum Green – Lynne Cooper  
Town Office Building – Kate Renwick  
Lower Garden – Terry Twigg/Marijean Conrad  
Town Enhancement (signage) – Pat Gill/Marge Supple  
Transfer Station – Bob Waller

## FACEBOOK COMMITTEE

**Chair: Lori Munson**

- Maintain and update HGC Facebook page

## FUNDRAISING

- Raise revenues for HGC to support Haddam projects, including the HGC Scholarship
- Present plans to members for input and approval
- Engage the membership

## CHAIRS

### **Dodie D'Oench Ruimerman PLANT SALE**

- Secure site at Haddam Elementary School
- Coordinate plants and price prior to sale
- Schedule members to staff the sale
- Schedule members for set up and breakdown

### Committee Members

Sharon Bailey	Donna Brinckerhoff
Kate Hull	Debbie Karpf
Barbara Smith	Bob Waller (set up & break down)

**Kate Hull FARMERS MARKET**

- Secure site at Haddam Elementary School
- Coordinate Items and price prior to sale
- Schedule members to staff the sale
- Schedule members for set up and breakdown

**Committee Members**

Elizabeth Adams	Gail Christie	Rogene Gilmore
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**Lynne Cooper HADDAM NECK FAIR**

- Develop theme and flower design categories and horticulture classes for Flowers and Horticulture competition at Haddam Neck Fair
- Manage entries and judging at the Fair

**Committee Members**

Celeste Benoit	Lynne Cooper	Linda Rigono
Lori Chadwick	Pat Gill	Dodie D'Oench Ruimerman
Marijean Conrad	Debbie Karpf	Terry Twig

**GARDEN THERAPY COMMITTEE**

**Chair: Open**

- Identify settings and develop programs where gardening will serve to enrich the lives of individuals with disabilities or limitations.

**Committee Members**

**GOLDEN DAYS COMMITTEE**

**Chair: Pat Gill**

- Enhance our town by planting daffodil bulbs each fall in selected locations

**Committee Members**

KC Alexander  
 Lori Munson  
 Kate Renwick  
 Bob Waller

**HORTICULTURE:**

**Co-Chairs: Lori Chadwick / Kate Hull**

- Present pertinent horticultural information to the membership at regular meetings

**HOSPITALITY COMMITTEE**

**Chair: Lynda Birch**

- Arrange for host/ hostesses to provide flowers and refreshments at HGC meetings as indicated by the annual calendar provided by the Program Committee
- Sending an email reminder to the membership about a week before each meeting asking for notification if the member cannot attend
- Alerting the assigned host/hostesses about their duties for the meeting and sending them timely information about the expected number who will attend
- Maintaining the document relating to protocols for meeting spaces
- Maintain kitchen supplies for meetings/socials
- Responsible for all other special social occasions as directed by the President

## **MEMBERSHIP COMMITTEE**

**Chair: Anne-Maria English**

- Keep a record of guests and new HGC members and introduce at HGC meetings
- Obtain and verify completed membership applications
- Provide new members with copy of HGC Bylaws, standing rules, committee lists, Hostess Guidelines and a current Membership Roster
- Provide new members updates to the Recording Secretary, Treasurer and VP

### **Committee Members**

Elizabeth Adams  
Lynne Cooper

## **NOMINATING COMMITTEE**

**Chair: TBD**

*Comprised of (3) active members, named by the President at the June meeting, with one (1) member who has already served the previous year with no member having served more than two consecutive years*

- Develop a slate of officers (for the following year)
- Fill any vacancy that occurs
- Present a slate of officers for the following year at the October Meeting
- Conduct the vote for nominated officers at the Annual Meeting in November

### **Committee Members**

## **PROGRAM COMMITTEE**

**Chair: Marijean Conrad**

- Plan and schedule programs for the HGC's general meetings
- Incorporate both horticulture and design events
- Provide membership with a calendar for the upcoming year at the December meeting
- Submit proposed spending to Executive Board

### **Committee Members**

Donna Brinckerhoff  
Donna Vaccaro

## **PUBLICITY COMMITTEE**

**Chair: Deb Karpf**

- Provide information to local media, including the HGC website and Facebook page, regarding gardening information, monthly meetings and special events
- Ensure that information on all HGC activities is distributed to media according to their publication schedules and timely enough to guarantee coverage
- Provide photos with descriptions of all HGC activities to the Yearbook Chairman
- Maintain a current list of publicity contacts via email, phone and mail
- Send follow-up information (photos, descriptions) to media after HGC events for additional exposure

## **SCHOLARSHIP COMMITTEE**

**Chair: Lynda Birch**

Act as a liaison with high schools

- Select the yearly recipient of a \$500 scholarship provided by HGC

**TOWN ENHANCEMENT COMMITTEE** “Welcome to Haddam” signs

**Co-Chairs: Pat Gill / Marge Supple**

**WEBSITE COMMITTEE**

**Chair/Webmaster: KC Alexander**

- Maintain and update HGC web site ([haddamgardenclub.org](http://haddamgardenclub.org))

**YEARBOOK COMMITTEE**

**Chair: Susan Thompson**

- Preserve records of activities and achievements of the HGC, past minutes and other significant information
- Acquire pictures, publicity, awards and certificates
- Prepare and keep current records of events
- Present yearbook at the January meeting for the preceding year
- Provide the historical album as needed or requested by the Executive Board or President